

MS Teams Connection and Teleconference Line Procedures

Persons desiring to participate in the meeting online or by phone are required to submit their name, organization, email and telephone contact information to the Col Robert D'Alto at robert.r.dalto.mil@mail.mil not later than Friday, September 4, 2020. Specific instructions, both for online or teleconference participation in the meeting, will be provided by reply email. This requires the requestor (Guest) to have a Microsoft Teams account. Additionally, you need to use the same email that you registered with Col Robert D'Alto to get into the meeting. Forwarding the link to another person will not work, because the "other" person will not be recognized in Teams and will not be allowed into the meeting. For those that do not have (or want) a Microsoft Teams account, they can call into the meeting and listen in as a Guest through our Teleconference Line. Guests must register their phone number with Col D'Alto, and it must be the same number they call in with, so they are recognized and confirmed as Guests when they call in. Any questions, please contact Col D'Alto at robert.r.dalto.mil@mail.mil.